

FOX RIVER COUNTRY DAY SCHOOL

Application Materials Checklist and Process

The following documents are needed to complete the application process. Please use this checklist to ensure all necessary material is submitted with your application. Students will be considered for admission when all necessary material is received. Applications are accepted on an ongoing basis. Because the application process can be lengthy, we encourage applications to be submitted as early in the year as possible. When classes are full, applicants are put in the wait pool.

DAY STUDENTS AND U. S. BOARDING STUDENTS

- Application
- \$40 day student application fee (checks payable to Fox River Country Day School)
- \$60 domestic boarding student application fee
- Birth certificate
- Medical exam and proof of immunizations
- Request for records form, signed by parent
- Standardized test scores from the past three years
- For Grades 1-8: Teacher reference form returned to us by the teacher
- For Grades 6-8: Writing sample in student's own handwriting (see application)

INTERNATIONAL STUDENTS

- Application
- \$160 application fee (checks payable to Fox River Country Day School)
- Bank Transfer Information:
 - First American Bank, 1650 Louis Ave., Elk Grove Village, IL 60007-2350
 - Account Number: 06081197101 / ABA Routing Number: 071922777
 - Account Name: Fox River Country Day School
- Birth certificate or certificate of residency
- Medical exam and proof of immunizations
- Report cards and assessment reports for the last 3 years
- Proof of Ability to Pay* document (copy of bank statement)
- Results from SLEP test (SLEP is a standardized test, designed for use with students entering grades five through twelve whose native language is other than English and measures the ability of nonnative speakers of English to use and understand English as it is spoken. Useful information is at: <http://www.ets.org/slep/>. TOEFL score may be used in place of SLEP. www.ets.org/toefl/)
- Copies of any awards or recognition of achievement
- For Grades 1-8: Teacher reference form returned to us by the teacher
- For Grades 5-8: Writing sample in student's own handwriting (see application)

APPLICATION PROCESS ONCE COMPLETED APPLICATION MATERIALS ARE RECEIVED:

Day Students

- The applicant will be invited to visit in the classroom.
Preschool 3 applicants, who have not yet turned 3 years old, have a one hour “play-date” visit on a Saturday in the early spring. Preschool 4/5 visits are typically 1 – 2 hours. Kindergarten – Grade 8 visits are for the full day.
- The Admissions Committee will meet.
- The Admissions Director will contact family.
- The contract will be sent to family. The signed contract must be returned with a 10% deposit to hold class space.

U.S. Boarding Students

- The applicant will be invited to visit over night in the dorm for one or two nights and in the classroom for one or two days.
- The Admissions Committee will meet.
- The Admissions Director will contact family.
- The contract will be sent to family. The signed contract must be returned with a 10% deposit to hold class space.

International Boarding Students

- If a personal interview is not possible, the applicant will have a phone interview with the Director of Admissions and possibly the Resident Director and ESL teacher.
- The Admissions Committee will meet.
- The Admissions Director will contact family.
- The contract will be sent to family. The signed contract must be returned with a 10% deposit to hold class space.
- When the signed contract and deposit is received, the Admissions Director will issue an I20 and mail it to the family to enable them to begin the Visa process.